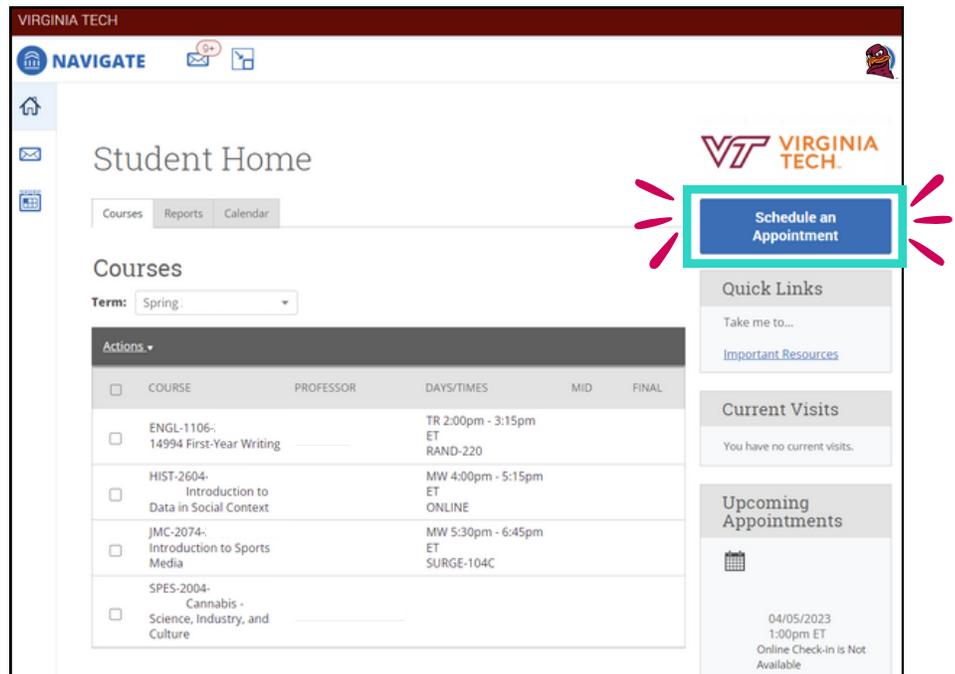


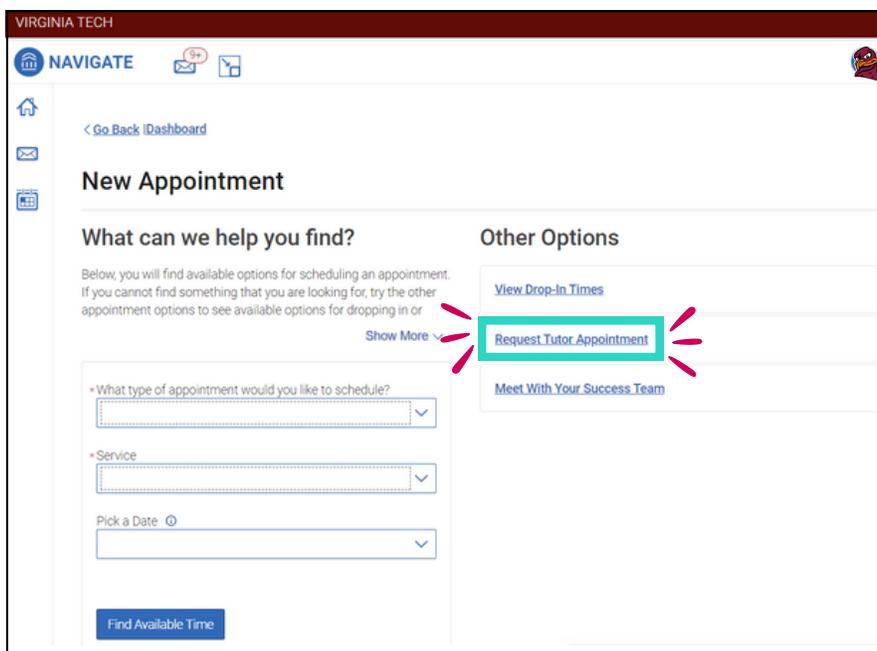
# How to Request a Mentor in Navigate

1. Go to Navigate at <https://vt.campus.eab.com/> and sign in with your PID and password.  
(Chrome or Firefox browser preferred)

2. Click on **Schedule an Appointment**



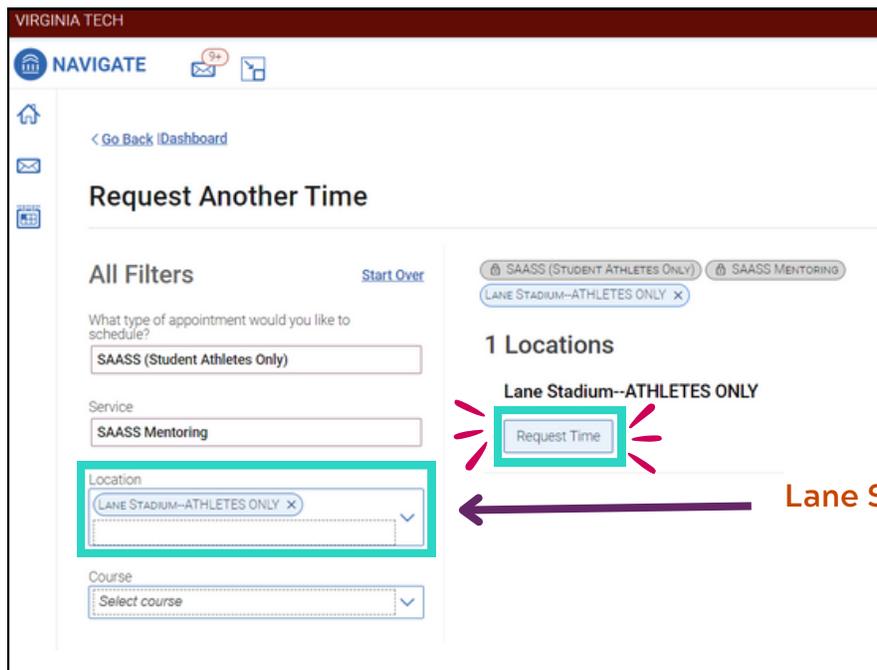
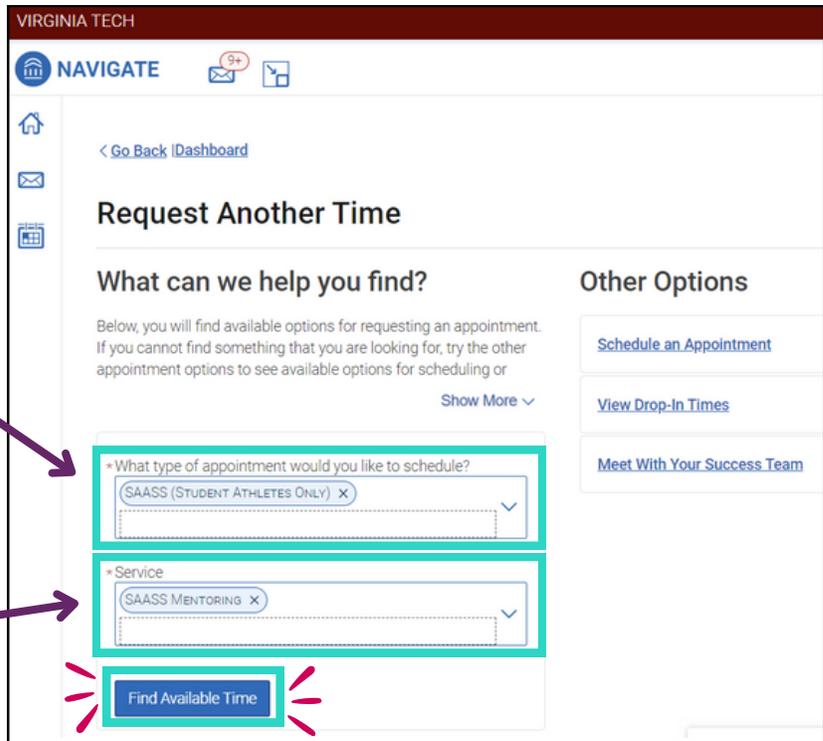
3. Click on **Request Tutor Appointment**



4. Make sure **SAASS (Student-Athletes Only)** is selected in What type of appointment would you like to schedule?

Then Select **SAASS Mentoring** from the Service dropdown

Lastly, Click **Find Available Time**



5. Next, Select **Lane Stadium - ATHLETES ONLY** for the Location

Lastly, Click **Request Time**

6. In the box, include the frequency you would like to meet with a mentor for this semester and the availability you have for meeting

**Example:**

**Frequency: 2x/week**  
**Availability: MW 5-9pm**  
**TR 3-9pm**

Then Click  
**Request**

VIRGINIA TECH

NAVIGATE

< Go Back | Dashboard

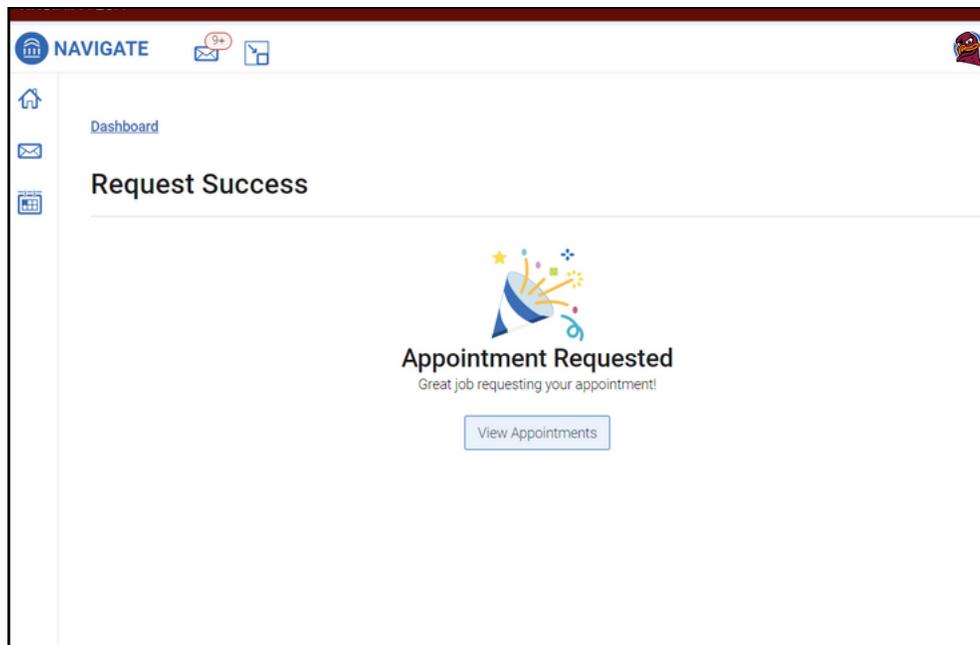
### Request Another Time

What type of appointment would you like to schedule? **Service**  
SAASS (Student Athletes Only) Course-based Tutoring

**Location** **Course**  
Lane Stadium--ATHLETES ONLY First-Year Writing (ENGL-1106)

\* Add your availability  
e.g. Mon, March 18, 2-3PM and Wed, March 20, 8-9AM

Request



**Congrats! You've submitted a Mentor Request!**

- The Mentor Coordinator will now be notified and begin working on your request
- If you have any questions or concerns contact the [Mentor Coordinator](#) or your SAASS Academic Counselor